

NCKU Rules of Computer-selected Course Enrollment

The results of each stage will be published on the link of Latest News at the homepage of the NCKU Course Information & Enrollment System. A computer-selected course enrollment will be automatically processed into “My Course Schedule” of each enrolled student.	
First Stage of Course Enrollment	
First registration for preferred courses for computer-selected enrollment	
Continuing students on undergraduate programs	
Order of Registration Priority	Designated Students
1	Undergraduate senior students (including deferred students) who have completed 100% of their course evaluation surveys for the last semester
2	Undergraduate junior students who have completed 100% of their course evaluation surveys for the last semester
3	Undergraduate sophomore students who have completed 100% of their course evaluation surveys for the last semester
4	Undergraduate freshman students who have completed 100% of their course evaluation surveys for the last semester
5	Undergraduate senior students (including deferred students) who have completed 50% or more of their course evaluation surveys for the last semester
6	Undergraduate junior students who have completed more than 50% or more of their course evaluation surveys for the last semester
7	Undergraduate sophomore students who have completed more than 50% more of their course evaluation surveys for the last semester
8	Undergraduate freshman students who have completed more than 50% or more of their course evaluation surveys for the last semester
9	Undergraduate senior students (including deferred students) who have completed less than 50% of their course evaluation surveys for the last semester
10	Undergraduate junior students who have completed less than 50% of their course evaluation surveys for the last semester
11	Undergraduate sophomore students who have completed less than 50% of their course evaluation surveys for the last semester
12	Undergraduate freshman students who have completed less than 50% of their course evaluation surveys for the last semester
A9 General Education	

Continuing students (including those who have not completed the procedure of tuition payment for official registration) are allowed to register for preferred courses for computer-selected enrollment based on the order of priority, with a maximum of one selected course.

A2 Physical Education

1. Registration for preferred courses for computer-selected enrollment is scheduled for the second stage of course enrollment in the fall semester.
2. Registration for preferred courses for computer-selected enrollment is available for the first stage of course enrollment in the spring semester.
3. Upon completion of online registration for preferred courses, computer-selected enrollment will be administered with a selection rate of 25% programed for juniors and seniors, and 75% programed for freshman and sophomore students.

Second registration for preferred courses for computer-selected enrollment

Undergraduate students

A9 General Education

(registered by continuing students in fall semester; registered by all undergraduate students in spring semester)

1. The computer program will exclude already-completed courses and repeated course registration prior to the computer-selected operation. Please do not register for any previously-completed course or the same course repeatedly on the list of preferences. Any repeated course enrollment will result in no credits completed.
2. The computer program is set with a maximum of 31 credits for course enrollment at this stage. For students who are not approved for overload study under special circumstances such as academic excellence, minor study, double-major study or the Educational Program, please complete and submit a course overload request form if you choose more than 25 credits). In case of a class scheduling conflict, students shall drop conflicting courses during the stage of online enrollment designated for dropping courses.
3. Priority for computer-selected course enrollment will be given to those who have failed to enroll in a maximum of one General Education course (i.e., no A9 course in My Course Schedule) as a result of the first registration, followed by a random computer selection. A maximum of one course enrollment will result from a computer selection.

All NCKU students

A1 Second Foreign Language (Serial No. 501~700) (Fall semester)

The system is not open for registration for preferred courses for computer-selected enrollment in the 1st stage of course enrollment. Please register for preferred courses for computer selection in the 2nd stage of course enrollment.

A1 Second Foreign Language (Serial No. 501~700) (Spring semester)

Please register for preferred courses for computer selection during the designated period in accordance with the Notice of Course Enrollment. Following registration, the system will process a random computer selection of a maximum of one course enrollment.

Undergraduate students

A7 General Chinese (Fall semester)

The system is not open for registration for preferred courses for computer-selected enrollment in the 1st stage of course enrollment. Please register for preferred courses for computer selection in the 2nd stage of course enrollment.

A7 General Chinese (Spring Semester)

1. Students who have not completed the required 4 credits for the category of General Chinese are allowed register for preferred courses for computer selection during the designated period in accordance with the Notice of Course Enrollment.
2. Following registration, the system will process a random computer selection of a maximum of one course enrollment.

A1 English module courses (Serial No. 101~500) (Fall semester)

The system is not open for registration for preferred courses for computer-selected enrollment in the 1st stage of course enrollment. Please register for preferred courses for computer selection in the 3rd stage of course enrollment.

A1 English module courses (Serial No. 101~500) (Spring semester)

Please register for preferred courses for computer selection during the designated period in accordance with the Notice of Course Enrollment. Following registration, the system will process a random computer selection of a maximum of one course enrollment.

Second Stage of Course Enrollment

Undergraduate program freshman students

A9 General Education, A7 General Chinese, A2 Physical Education, A1 Second Foreign Language, and A3 Military Training (Fall semester)

1. Please check out courses in various categories of general courses on Course Catalog with regard to their department codes and serial numbers before registration for computer-selected enrollment.
2. Second Foreign Language (A1, serial numbers 501~700): A rate of 15% is programed for freshman students registering for computer-selected enrollment and 85% for continuing students. The computer selection will result in a maximum of one course enrollment.
3. Physical Education (A2): Following registration, the system will process computer-selected operation. A rate of 75% is programed for freshman and sophomore students registering for computer-selected enrollment and 25% for juniors and seniors.

4. General Chinese (A7): Those who have not completed 4 course credits are allowed to register for their preferred courses for computer-selected enrollment, with a maximum of one course to be selected.
5. General Education (A9): Following registration, the system will process computer-selected operation. A rate of 27% is programmed for freshman students for computer-selected enrollment and 73% for continuing students. The computer selection will result in a maximum of one course enrollment.
6. Registration for the remaining quota as a result of computer selection at this stage is scheduled for the 3rd stage of course enrollment.

Undergraduate program continuing students

A 9 General Education:

1. Please do not register for an already-completed course or the same course repeatedly on the list of preference. Any such enrollment will result in no credit completed.
2. In case of the quota vacated by students who drop courses or suspend study, the first priority for computer-selected course enrollment will be given to those who do not have any A9 GE course in My Course Schedule. Then, upper class students will be given priority for a random computer-selected enrollment based on weighted average.
3. A maximum of 3 courses (including courses enrolled at the 1st stage) will be selected before the end of this 2nd stage of course enrollment.

All NCKU Students

A1 Second Foreign Language (Serial No. 501~700) (Fall semester)

Second Foreign Language (A1, Serial numbers 501~700): A rate of 15% is programmed for freshman students registering for computer-selected enrollment and 85% for continuing students. The computer selection will result in a maximum of one course enrollment.

A1 Second Foreign Language (Serial No. 501~700) (Spring semester)

Please register for preferred courses for computer selection during the designated period in accordance with the Notice of Course Enrollment. Following registration, the system will process a random computer selection of a maximum of one course.

Undergraduate students

A7 General Chinese

Those who have not completed 4 course credits are allowed to register for their preferred courses for computer-selected enrollment during the designated period in accordance with the Notice of Course Enrollment. Following registration, the system will process a random computer selection of a maximum of one course based on weighted average.

Third Stage of Course Enrollment

Registration for preferred courses for computer-selected enrollment before the

beginning of class

Undergraduate students

A1 English Module Program (Serial No. 101~500) (Fall semester)

During the designated period specified in the Notice of Course Enrollment, students are allowed to register for preferred courses according to the class placement list for English Module Program. Following registration, priority for computer selection will be given to freshman students, followed by a random selection for other students, with a maximum of one course enrollment for each student.

Registration for preferred courses for computer-selected enrollment (3-1, 3-2) according to Notice of Course Enrollment

Language/Physical Education (A1 English Module Program Serial No. 101~500, A7 General Chinese, A2 Physical Education, A1 Second Foreign Language Serial No. 501~700)

1. The system will process the computer selection of preferred courses for the categories of English Module Program (A1), Second Foreign Language (A1), General Chinese (A7), Physical Education (A2) simultaneously in the same batch, with a maximum of one course selected for each category.
2. Students should process their computer-selected enrollment in consideration of the maximum number of enrolled courses, quota, class scheduling conflict, and the maximum of course credits.
3. Instructions on the maximum number of computer-enrolled courses:
For example, in case of an undergraduate student from the Department of Accountancy, who has enrolled in an English module course, as shown in My Course Schedule, registration for preferred courses for the category of English Module Program at this stage will be invalid according to the designated maximum of one computer-enrolled course for the category. The student may make a preference list of computer-selected course enrollments as follows: A7 General Chinese—Practical Chinese (preference No. 1), A2 Physical Education-Table Tennis (preference No. 2), A7 General Chinese—Modern Chinese (preference No. 3), A2 Physical Education—Badminton (preference No. 4), and A1 Second Foreign Language (preference No. 5). According to the designated maximum of one computer-enrolled course for each category, if A7 General Chinese—Practical Chinese (preference No. 1) is selected in the first round of computer selection, A7 General Chinese—Modern Chinese (preference No. 3) will be invalid. The computer program will proceed to process the selection operation for A2 Physical Education-Table Tennis (preference No. 2), A2 Physical Education—Badminton (preference No. 4), and other preferences. The system operates in this mode to process computer-selected course enrollment.

All NCKU Students

Specific Curriculum (AN~ZZ)/Other General Curriculum

1. The system will process the computer selection of preferred courses for the categories of Specific Curriculum (AN~ZZ)/Other General Curriculum (based on weighted average) simultaneously in the same batch, with a number of selected courses.
2. Students should process their computer-selected enrollment in consideration of the maximum number of enrolled courses, quota, class scheduling conflict, and the maximum of course credits.
3. Instructions on computer-selection enrollment:
For example, an undergraduate student from the Department of Accountancy, who plans to register for the remaining quota of courses offered by other departments with a maximum enrollment requirement of 25 course credits, may make a preference list of computer-selected course enrollments as follows: H3-053 Database Management [Sessions 5-6, Wednesday] (Preference No. 1), D5-060 Economics of Sports Industry [Sessions 5-6, Wednesday] (Preference No. 2), H3-055 Business Communication Network [Sessions 2-3, Monday] (Preference No. 3), and AN-054 The Introduction for Data Science [Sessions 3-4, Tuesday] (Preference No. 4). Course enrollments based on the preference list will be subject to the following rules:
Rules on class scheduling conflict:
If H3-053 Database Management [Sessions 5-6, Wednesday] (Preference No. 1), is selected in the first round of computer selection, D5-060 Economics of Sports Industry [Sessions 5-6, Wednesday] (Preference No. 2) will be invalid.
Rules on a maximum of 25 course credits:
If the student is enrolled with 25 course credits as a result of computer selection of H3-055 Business Communication Network [Sessions 2-3, Monday] (Preference No. 3), preferences that follow will be invalid.

Undergraduate students

A9 General Education Courses

1. General Education courses are open for students to drop during this period. Those who intend to add a General Education course shall register for computer-selected enrollment.
2. Students are allowed to enter a maximum of 5 courses (1 to 5) they intend to be enrolled in when they register online for preferred courses for computer-select enrollment during the third stage of course enrollment. Registration for preferred courses will be invalid if registered courses result in class scheduling conflict with courses in My Course Schedule or previously enrolled courses, or if enrolled courses exceed 25 credits (maximum for general students), or 31 credits (maximum for those approved under special circumstances, such as academic excellence, minor study, double-major study or the Educational Program).
3. The computer program will exclude already-completed courses and repeated course

registration prior to the computer-selected operation. Please do not register for any previously-completed course or the same course repeatedly on the list of preferences. Any repeated course enrollment will result in no credits completed.

4. Registration for preferred courses will be invalid if class scheduling conflict arises between a preferred course and any course on My Course Schedule (Example 1). Should class scheduling conflict arise between registered courses on the preference list, the system is programmed with priority for computer selection given to students registering for any preferred courses that remain to be filled, in order of their priority preference. Any registration of other preferred courses will be invalid should class scheduling conflict arise from a computer-selected course enrollment (Example 2).

Example 1:

Registration for a preferred A9 course [Sessions 5-6, Wednesday] will be invalid if a course [Sessions 5-6, Wednesday] is already added into My Course Schedule.

Example 2:

On a preference list of Course A [Sessions 5-6, Thursday] (Preference No. 1), Course B [Sessions 5-6, Thursday] (Preference No. 2), and Course C [Sessions 5-6, Thursday] (Preference No. 3), if Course B [Sessions 5-6, Thursday] (Preference No. 2) is selected, registration for Course C [Sessions 5-6, Thursday] (Preference No. 3) will be invalid. Preference No. 4 with a different course schedule will become Preference No. 3.

6. Following registration, priority for computer-selected enrollment will be given to undergraduate students who have failed to enroll in any (A9) General Education course as a result of their previous registrations, followed by a random computer selection. Students may enroll in GE courses through a computer-selected enrollment to a maximum of the intended number with a maximum course enrollment of 25 or 31 credits.

For courses that are not designated for registration for preferred courses for computer-selected enrollment in the Notice of Course Enrollment, students are allowed to add courses based on their department codes and serial numbers listed on Course Catalog.

Registration for general courses for NCKU students offered by academic units, including (A1) Foreign Language Center, (A2) Physical Education Office, (A7) Chinese Literature Department/Taiwanese Literature Department, and (A9) Center for General Education, shall be administered in accordance with the NCKU Rules of Computer-selected Course Enrollment.

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