

NCKU Academic Registration Notice for Current Students Concerning 2026 Fall Semester

Instructions		Office (Ext. No.)
Registration and Course Enrollment		
1. Registration and Class: Starting from Monday, September 7, 2026. 2. Course Enrollment Schedule and Information: https://course.ncku.edu.tw/ . 3. 3rd Stage of Online Course Enrollment: Starting from September 2 to 15, 2026. During this period, all courses are open for every student to add or drop. Please note that the General Education courses can't be added at this time. No course fees will be charged for any enrolled courses dropped before the end of this stage. After September 15 13:00 p.m., 2026, except for graduation requirement in this semester, course changes and specific reasons, students will be permitted only to withdraw from enrolled courses. 4. Online Course Withdrawal: Before December 4, 2026. No refund will be given during this period and the course withdrawal will be recorded on the transcript. 5. Information for Students Deferring Graduation: Those who enroll in 9 or fewer course credits will pay the course fees only. But, those who enroll in more than 9 course credits will have to pay the full tuition. Notes: (1) Those who receive General Education courses credits through certification points in the "Learning by Practice" courses will have to pay the full tuition, if the total course credits are more than 9 credits. (2) Two-credit fees will be charged for Physical Education or Military Training courses. A one-credit fee and a test fee of NT\$ 200 will be charged for the Remedial English courses. 6. Except for those who travel abroad for advanced study, research, academic exchange or an international dual degree, or those who are officially approved on a case-by-case basis, students who fail to complete course enrollment by the deadline of enrollment for course additions or withdrawals under special circumstances, and by the deadline specified in the notice for late enrollment, shall be ordered to suspend their studies for the semester. If a student's suspension has exceeded the allowable limit then they will be dismissed from university.	Curriculum Division (50150)	Registrar's Division (50120)

Course Credit Waiver	
Students who are eligible for the course credit waiver, as stated in Items 7 and 8 of Article 2 of the NCKU Course Credit Waiver Regulations, need to complete their application for this course credit waiver with relevant transcripts or credit certificates within one week from the start of class.	Registrar's Division (50120)
Study Suspension and Dismissal	
1. Study Suspension for Fall Semester 2026: Please apply in person or by a deputy with power of attorney, with the required materials including a self-addressed stamped envelope for registered mail with acknowledgement of receipt, and a completed application form. Application by POST will not be accepted. 2. Tuition Refund: Those who have completed the application for study suspension or dismissal and paid the tuition can apply for a tuition refund. Please fill and print the application form on Application Forms System, and enclose the payment receipt and a photocopy of your personal postal passbook for the refund. According to the related regulations established by the Ministry of Education (MOE), the tuition refund regulations are as follows: (1) Study Suspension or Dismissal Application Completed by September 7, 2026: No tuition will be charged. A full refund, except for the insurance fees, will be processed if a payment of tuition was made. (2) Study Suspension or Dismissal Application completed after September 7, 2026: - Two-thirds of the tuition will be refunded during September 8 to October 16, 2026 - One-third of the tuition will be refunded during October 17 to November 27 2026 - None of the tuition will be refunded after November 28 2026. - Students who are involuntary suspended shall be refunded at a rate according to the implementation date. *Graduate students who complete the application for leaving school in the middle of the semester will receive a tuition refund according to the refund regulations.	Registrar's Division (50120)
Tuition and Miscellaneous Fees Payments	
*Our university has no longer issued any paper tuition billing statements. The tuition billing statements can be downloaded and printed from the Bank of Taiwan website at https://school.bot.com.tw/twbank.net/index.aspx. Tuition and fees information will be available at https://reg-acad.ncku.edu.tw/p/412-1041-5424.php?Lang=zh-tw 1. Tuition billing statements can be downloaded and printed starting from	Cashier Division (50606, 50607)

August 21, 2026. You can make tuition payments in any of the following ways: (1) cash payment at any Bank of Taiwan branch, (2) cash payment at any Post Office branch, (3) ATM transfer, (4) online ATM transfer, (5) cash payment with a maximum limit of NT\$40,000 at any local convenient store, including Hi-Life, OK Mart, 7-ELEVEN and Family Mart, and (6) payment with credit card via internet or phone. Please note that the deadline for tuition payments will be Monday, September 7, 2026. All students, except for those with student loans or tuition waivers, must complete their payment by the specified deadline. Those who fail to complete this registration requirement will be dismissed from the university. 2. Students deferring graduation and returning students will have to complete their course enrollments online according to the university course enrollment schedule. For students who have NOT completed the course enrollment and tuition payment, please complete the school resumption process by completing the course enrollment directly through your department/institute, paying the tuition fees at the Cashier Division. * Returning students who don't have Student ID card, please finish the physical examination first. 3. The tuition payments for those international students enrolled before September 2022 will be divided into two stages. The first stage involves the payment of the tuition as stated in Item 1 above. The second stage involves the course fees payment. These students can download and print their billing statements starting from October 16, 2026. Please be sure to complete this payment before November 2, 2026. 4. Students who are dismissed from NCKU due to academic failure will have their tuition payments refunded in full. 5. According to the NCKU Academic Regulations, students are required to complete the payments of course fees after the end of the designated period for Course Add/Drop. Those who fail to complete their payments of various course credit fees over two weeks after the designated deadline shall be suspended for the semester. In this case, those whose study duration has expired shall be dismissed. (Please refer to the NCKU Academic Regulations for more information.)	Registrar's Division (50120)
Compulsory English Courses & Foreign Language Proficiency Requirements	
I. Compulsory English Courses (I) Students enrolled in or after Academic Year 2015: Please select courses according to your assigned English Module.	(Compulsory English Courses) Foreign Language Center Ext. 52273

(II) Continuing from (I), for students who have not yet been assigned an English Module: Please present your English proficiency test score to register for a module placement. 1. Registration Method: Please complete the online application form following the announcement on the Foreign Language Center (FLC) website. - o Period: Week 15 to Week 16 (December 14th, 2026 to December 25th, 2026). - o Note: Course enrollment for the following semester is only possible after this procedure is completed. 2. For those without a valid test score: Please take an off-campus English proficiency test (e.g., BESTEP, TOEIC, GEPT, TOEFL, IELTS, etc.) first. Once you obtain the score report, proceed with the module registration to enroll in courses for the following semester. 3. Module Upgrade: If you have obtained a CEFR certificate indicating a higher proficiency level and wish to switch to an Advanced Module, please complete the online application during Week 15 to Week 16 (December 14th, 2026 to December 25th, 2026). You may enroll in courses for the following semester after the process is complete.	
(III) Compulsory English Curriculum and Regulations: Please visit: https://flc.ncku.edu.tw/p/412-1144-21800.php?Lang=en	
(IV) English Module Application: Please visit: https://flc.ncku.edu.tw/p/412-1144-30847.php?Lang=en	
II. Foreign Language Proficiency Requirement (Old System: English Graduation Threshold) (I) Students who meet their department's Foreign Language Proficiency Requirement must log in to the “English Course Credit Waiver/Exemption and Confirmation of Foreign Language Competence System” to certify their status. You must upload your score report/certificate. The certification process is considered complete only after approval by your department. (II) If you fail to meet the Requirement but have completed the 4 credits of Compulsory English, you may take the “Online Remedial English” course for one semester. Passing this course will be regarded as meeting the Foreign Language Proficiency Requirement. If your department has specific regulations regarding students who do not meet the Requirement, those regulations shall prevail. (III) The Foreign Language Proficiency Requirement are reviewed by Department Offices, not the FLC. Please contact your department office for related inquiries.	(Foreign Language Proficiency Requirement) Please contact your Department Office.
Waiver/Exemption for Compulsory General English Courses	
I. General Information: For schedules, eligibility, and announcements regarding Credit Waivers/Exemption for Compulsory English courses, please visit “English Credits”	Foreign Language

[Waiver/Exemption for the Fall Semester of the 2026-2027 Academic Year](#)".

Center
Ext. 52273

Note: This does not apply to students of the Department of Foreign Languages and Literature or departments with their own English course policies.

II. Application Procedure: Eligible students must first register online and then proceed to the Foreign Language Center for **in-person verification**. The procedure is complete only after passing the review. **Late applications will not be accepted.**

(I) Step 1: Online Registration

- **Time:** 9:10 AM, August 1st, 2026 to 5:00 PM, September 16th, 2026.
- **System:** Please register at the "[English Course Credit Waiver/Exemption and Confirmation of Foreign Language Competence System](#)."
- **Action Required:** After submitting the online application, **you must print the paper application form for the second stage (in-person verification).**

(II) Step 2: In-person Verification

- **Time:** 9:10 AM, September 7th, 2026 to 5:00 PM, September 16th, 2026.
- **Location:** Foreign Language Center, 2nd Floor, Hsiu-Chi Building, Kuang-Fu Campus.
- **Required Documents:** Bring your printed application form and the following original documents:
 1. **International students from English-speaking countries (4-credit exemption/waiver):** Valid original passport.
 2. **Students with formal education in English (High school or above):**
 - 2 years of study: 2-credit waiver/exemption.
 - 3 years of study: 4-credit waiver/exemption.
 - *Proof:* Original official transcripts/certificates indicating the English-taught subjects (must comprise over 50% of all elective subjects) and the period of study.
 3. **English Proficiency Test Results:** Original score report/certificate.

Note:

1. The waiver/exemption is only successful after **completing both the online registration and the in-person verification.**
2. Completing only the online registration **does not** guarantee a waiver/exemption. You must **bring the printed form to the Foreign Language Center for Phase 2 verification.** If you fail to complete the in-person verification by the deadline, you must re-apply online and complete the process in the following semester.

III. Course Drop Requirement: Students who pass the waiver/exemption review and decide not to take English courses must **drop the course online** before the end of Stage 3 of the Course Add/Drop period for the current semester. Students who do not meet the waiver eligibility must

take English courses as required. <i>Note: Credit waiver/exemption applications (for 2 credits or 4 credits) can be processed once each before graduation.</i> IV. Regulations and Schedules: For full details on English credit waivers/exemption, please visit: https://flc.ncku.edu.tw/p/412-1144-31467.php?Lang=en	
Freshmen English Placement Test of 2026-2027 Academic Year & Compulsory General English Courses Enrollment	
I. Target Audience and Credit Regulations i. First-year undergraduate freshmen entering in the 115th academic year. ii. The compulsory “Foreign Language” English courses in general education of this university total 4 credits, and students must complete them before graduation with a passing grade. iii. For the purpose of adaptive teaching, compulsory English courses are divided into three modules based on difficulty; freshmen must complete module registration as required before they can proceed with subsequent course selection. II. Exemption from Module Registration: i. FLLD students require no registration and should take courses according to FLLD regulations. ii. Those who meet the qualifications for a 4-credit English waiver require no registration; however, after the waiver, students must select other courses recognized by the Center for General Education to make up for the graduation credits required by their department. iii. Returning students, exchange students, and transfer students of the current semester do not need to register in advance and can directly go to the Course Enrollment System to select a module course that matches their English proficiency. If returning/exchange/transfer students still need to take compulsory English, they must apply online (fill out an online form) according to the contents announced by the Foreign Language Center between the 15th and 16th weeks of the current semester (from December 14, 2026, to December 25, 2026), and after completion, they can select courses in the following semester. III. Module Application and Notes: Registration Principle: When freshmen apply for module registration, they can only choose either “Upload an English proficiency test certificate with a CEFR equivalent level” OR “Participate in the freshman English placement test”, and cannot do both simultaneously. If found to have both registered for the test and uploaded scores, we will directly adopt the higher level between the two as the student's assigned module. i. Method 1. Upload English Proficiency Test Certificate: From August 1, 2026, 00:00 to August 20, 2026, 23:59, upload the score certificate with a CEFR equivalent level to	Foreign Language Center Ext. 52273

the “[English Placement System](#)” to complete registration. The score certificate must be uploaded correctly; we cannot accept requests for supplementary registration later due to personal negligence in mis-uploading to the system.

- ii. **Method 2. Participate in the Freshman English Placement Test: From August 14, 2026, 09:00 to August 20, 2026, 23:59**, please go to the “[English Placement System](#)” to apply. Before the test, be sure to read the registration instructions on the Foreign Language Center's announcement page. For registration status, please refer to the session displayed in “*Check Registration Information and Review Results*” in the system; the system will also simultaneously send an email notification, so be sure to log into the system and modify your commonly used email address in “*Change contact information*” to prevent not receiving emails. Due to limited test quotas, please be sure to seize the time to register; after the registration deadline, no additional sessions will be opened, nor will changes to dates, sessions, or supplementary registrations be accepted.
- iii. **Test Information:** The test dates are **August 28 and August 31, 2026** (Please **choose one session** in the system to attend; actual date and session are subject to system display).
- iv. **Test Location:** [Computer Room of the Computer and Network Center, Cheng-Kung Campus](#).
- v. **Test Content:** Adopts the “Oxford Online Placement Test” to evaluate listening and reading.
- vi. **Test Regulations:** The exam is fully computerized online (no paper or pen); before the exam, be sure to read the test room rules at the bottom of the placement test announcement page.
- vii. **Required Items:** Candidates must bring their own 3.5mm wired earphones (**Do not use AirPods or any brand of Bluetooth earphones**), and bring the original National ID card for check-in verification. International students, overseas Chinese, and Mainland Chinese students please bring ① Freshman Basic Information Form, ② ARC/Resident Certificate, and ③ Passport.
- viii. **Waiver Application:** If the score of this placement test meets the English waiver threshold, students can also apply for an English credit waiver at the Foreign Language Center accordingly.

IV. Module Distribution Inquiry and Online Course Selection

- i. Regardless of whether you uploaded scores or participated in the test, please log into “My Schedule” in the “[Course Enrollment System](#)” to inquire about your assigned module **after September 1, 2026, 16:00**.
- ii. Please log into the Course Enrollment System to select courses according to your assigned

module **between September 2, 2026, 09:00 and September 3, 2026, 12:00**. Please note that **cross-module course selection** is not possible regardless of which module you belong to.

- iii. **Remedy for Failing to be Assigned a Module:** If you did not participate in the freshman placement test and have not yet obtained an English proficiency test certificate, resulting in the inability to be assigned a module, you will not be allowed to take general English courses this semester. Such students must take an external English proficiency test on their own (e.g., TOEIC, GEPT, TOEFL, IELTS, BESTEP, etc.), and after obtaining a score certificate and completing supplementary registration, they can select courses in the following semester (Please see the website at <https://flc.ncku.edu.tw/p/412-1144-30847.php?Lang=en>).
- iv. **Module Upgrade Process:** If a student later obtains a test certificate with a higher CEFR level and wishes to transfer to a higher-level module, they can apply online according to the contents announced by the Foreign Language Center between the 15th and 16th weeks of the current semester (**from December 14, 2026, to December 25, 2026**), and after completion, they can select courses in the following semester.

Frequently Asked Questions: For other Q&As related to compulsory English, please refer to the announcements on the Foreign Language Center website:
<https://flc.ncku.edu.tw/p/412-1144-32062.php?Lang=en>.