

# NCKU Academic Registration Notice for the Spring semester of 2026

Instructions	Office (Ext. No.)																	
<b>Registration and Course Enrollment</b>																		
<p>1. <b>Registration and Class: Starting on Monday, February 23, 2026</b></p> <p>2. <b>Course Enrollment Schedule and Information:</b> <a href="https://course.ncku.edu.tw/">https://course.ncku.edu.tw/</a>.</p> <p>3. Please first check the courses offered by each department and institute, and carefully read the course selection announcements, user manuals, and latest news.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th colspan="2" style="text-align: center;">Student Online Course Selection</th> <th style="text-align: center;">Operation Period</th> </tr> </thead> <tbody> <tr> <td colspan="2">1st Stage of Course Enrollment</td> <td style="text-align: center;">2026/1/13 9:00~2026/1/16 17:00</td> </tr> <tr> <td colspan="2">2nd Stage of Course Enrollment</td> <td style="text-align: center;">2026/2/02 9:00~2026/2/06 17:00</td> </tr> <tr> <td rowspan="2" style="text-align: center;">3rd Stage of Course Enrollment</td> <td style="text-align: center;">3-1</td> <td style="text-align: center;">2026/2/11 9:00~2026/2/12 17:00</td> </tr> <tr> <td style="text-align: center;">3-2</td> <td style="text-align: center;">2026/2/23 9:00~2026/2/24 16:00</td> </tr> <tr> <td colspan="2">Application for Online Course Additions</td> <td style="text-align: center;">2026/2/25 8:30~2026/3/3 13:00</td> </tr> </tbody> </table> <p>Students who drop courses before 13:00 on March 3, 2026 do not need to pay credit fees according to the course selection announcement for this stage. After 13:00 on March 3, only those with special circumstances related to course adjustments may apply for withdrawal; all others who withdraw from courses must still pay credit fees. If there are any updates or changes, please refer to the official course selection announcement of the university.</p> <p>4. <b>Online Course Withdrawal Deadline:</b> May 22, 2026. No refund will be made for course withdrawals, which will be recorded on the transcript.</p> <p>5. <b>Deferral Students:</b> Those who enroll in courses with 9 or fewer credits will pay course fees only. Otherwise, they must pay the full tuition.</p> <p><b>Notes:</b></p> <p>(1) Those who received integrated course credits for General Education through accreditation of the “Learning by Practice” courses will have to pay the full tuition if they enroll in courses with more than 9 credits.</p> <p>(2) Two-credit fees will be charged for a course of Physical Education or Military Training. A one-credit fee and a test fee of NT\$ 200 will be charged for a course of Remedial English.</p>	Student Online Course Selection		Operation Period	1st Stage of Course Enrollment		2026/1/13 9:00~2026/1/16 17:00	2nd Stage of Course Enrollment		2026/2/02 9:00~2026/2/06 17:00	3rd Stage of Course Enrollment	3-1	2026/2/11 9:00~2026/2/12 17:00	3-2	2026/2/23 9:00~2026/2/24 16:00	Application for Online Course Additions		2026/2/25 8:30~2026/3/3 13:00	<p>Registrar’s Division (50120)</p>
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<b>Course Credit Waiver</b>																		
<p>The Course Credit Waiver System (<a href="https://nckustory.ncku.edu.tw/credit/index.php">https://nckustory.ncku.edu.tw/credit/index.php</a>) will be open from February 1, 2026.</p> <p>Students who are eligible for the course credit waiver, as stated in Items 7 and 8 of Article 2 of the NCKU Course Credit Waiver Regulations, need to complete their application for this course credit waiver with relevant transcripts or credit certificates within one weeks from the start of class.</p>	<p>Registrar’s Division (50120)</p>																	

<b>Study Suspension and Dismissal</b>	
<p>1. <b>Study Suspension for the 2026 Spring Semester:</b> Please apply in person or by a deputy with power of attorney, with the required materials including the letter of parental consent (undergraduate students only), a self-addressed stamped envelope for registered mail with acknowledgement of receipt, and a completed application form. Application by POST will not be accepted.</p> <p>2. <b>Tuition Refund:</b> Those who have completed the application for study suspension or dismissal and paid the tuition can apply for a tuition refund. Please fill out the application form and enclose the payment receipt and a photocopy of your personal postal passbook for the refund. According to the related regulations established by the Ministry of Education (MOE), the tuition refund regulations are as follows:</p> <p>(1) <b>Study Suspension or Dismissal Application Completed by February 23, 2026:</b> No tuition will be charged. A full refund, except for the insurance fees, will be processed if a payment of tuition was made.</p> <p>(2) <b>Study Suspension or Dismissal Application completed after February 23, 2026</b></p> <ol style="list-style-type: none"> <li>Two-thirds of the tuition will be refunded during February 24 to April 2, 2026.</li> <li>One-third of the tuition will be refunded during April 3 to May 15, 2026.</li> <li>None of the tuition will be refunded after May 15, 2026.</li> <li>Two-thirds of the tuition will be refunded for involuntary study suspensions (under the circumstances of students who fail to complete course enrollment by the deadline).</li> </ol>	Registrar's Division (50120)
<b>Tuition and Miscellaneous Fees Payments</b>	
<p>*Our university has no longer issued any paper tuition billing statements. The tuition billing statements can be downloaded and printed from the Bank of Taiwan website at <a href="https://school.bot.com.tw/twbank.net/index.aspx">https://school.bot.com.tw/twbank.net/index.aspx</a>. Tuition and fees information will be available at <a href="https://reg-acad.ncku.edu.tw/p/412-1041-5424.php?Lang=zh-tw">https://reg-acad.ncku.edu.tw/p/412-1041-5424.php?Lang=zh-tw</a></p> <p>1. <b>Tuition billing statements can be downloaded and printed starting from February 6, 2026.</b> You can make tuition payments in any of the following ways: (1) cash payment at any Bank of Taiwan branch, (2) cash payment at any Post Office branch, (3) ATM transfer or online ATM transfer, (4) Taiwan Pay, JKOPAY, and Line pay Money, (5) cash payment with a maximum limit of NT\$40,000 at any local convenient store, including Hi-Life, OK Mart, 7-ELEVEN and Family Mart, and (6) payment with credit card via internet or phone. Please note that the deadline for tuition payments will be <b>Monday, February 23, 2026</b>. All students, except for those with student loans or tuition waivers, must complete their payment by the specified deadline. Those who failed to complete this registration requirement will be dismissed from the university.</p> <p>2. Students deferring graduation and returning students will have to complete their course enrollments online according to the university course enrollment schedule. For those who</p>	Cashier Division (50606, 50607)  Registrar's Division (50120)

<p>haven't collect student ID card, please submit your application form and tuition receipt to the Registrar's Division after completing the course enrollment and tuition payment to collect student ID cards before February 23, 2026.</p> <p>3. The tuition payments for Foreign &amp; Mainland Chinese graduate students who enrolled before September 2022 will continue to be charged based on two stages. The first stage involves the payment of the tuition as stated in Item 1 above. The second stage involves the course fees payment. These students can download and print their billing statements starting from March 26, 2026. Please be sure to complete this payment before April 14, 2026.</p> <p>4. Students who are dismissed from NCKU due to academic failure will have their tuition payments refunded in full.</p> <p>According to the NCKU Academic Regulations, students should complete the payments of various course credit fees after the end of the designated period for course enrollment addition and deletion. Those who fail to complete their payments of various course credit fees over two weeks after the designated deadline shall be suspended for the semester. In this case, those whose study duration has expired shall be dismissed.</p>	
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## Compulsory English Courses & Foreign Language Proficiency Requirements

<p><b>I. Compulsory English Courses</b></p> <p><b>(I) Students enrolled in or before Academic Year 2014:</b> If you have not yet completed the required 4 credits of Compulsory English, you must make up the missing credits by taking courses from the new English Module curriculum until you meet the 4-credit requirement. You may select any course module, but you may not repeat a course with the same title (unless retaking a failed course).</p> <p><b>(II) Students enrolled in or after Academic Year 2015:</b> Please select courses according to your assigned English Module.</p> <p><b>(III) Continuing from (II), for students who have not yet been assigned an English Module:</b> Please present your English proficiency test score to register for a module placement.</p> <ol style="list-style-type: none"> <li>1. <b>Registration Method:</b> Please complete the online application form following the announcement on the Foreign Language Center (FLC) website. <ul style="list-style-type: none"> <li>o <b>Period:</b> <b>Week 15 to Week 16 (June 1, 2026 – June 12, 2026).</b></li> <li>o <b>Note:</b> Course enrollment for the following semester is only possible after this procedure is completed.</li> </ul> </li> <li>2. <b>For those without a valid test score:</b> Please take an off-campus English proficiency test (e.g., BESTEP, TOEIC, GEPT, TOEFL, IELTS, etc.) first. Once you obtain the score report, proceed with the module registration to enroll in courses for the following semester.</li> </ol>	<p>(Compulsory English Courses) Foreign Language Center Ext. 52273</p> <p>(Foreign Language Proficiency Requirement) Please contact your Department Office.</p>
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3. **Module Upgrade:** If you have obtained a CEFR certificate indicating a higher proficiency level and wish to switch to an Advanced Module, **please complete the online application during Week 15 to Week 16 (June 1, 2026 – June 12, 2026).** You may enroll in courses for the following semester after the process is complete.

**(IV) Compulsory English Curriculum and Regulations:** Please visit:

<https://flc.ncku.edu.tw/p/412-1144-21800.php?Lang=en>

**(V) English Module Procedures and Notices:** Please visit: <https://flc.ncku.edu.tw/p/412-1144-30847.php?Lang=en>

**II. Foreign Language Proficiency Requirement (Old System: English Graduation Threshold)**

(I) Students who meet their department's Foreign Language Proficiency Requirement must log in to the "[English Course Credit Waiver/Exemption and Confirmation of Foreign Language Competence System](#)" to certify their status. You must upload your score report/certificate. The certification process is considered complete only after approval **by your department.**

(II) If you fail to meet the Requirement but **have completed the 4 credits of Compulsory English**, you may take the "Online Remedial English" course for one semester. Passing this course will be regarded as meeting the Foreign Language Proficiency Requirement. Note: If your department has specific regulations regarding students who do not meet the Requirement, those regulations shall prevail.

**(III) The Foreign Language Proficiency Requirement are reviewed by Department Offices, not the FLC. Please contact your department office for related inquiries.**

**Waiver/Exemption for English Courses**

**I. General Information** For schedules, eligibility, and announcements regarding Credit Waivers/Exemptions for Compulsory English courses, please visit the FLC homepage > University-wide English/Foreign Language Courses > Exemption/Waiver for English Courses: <https://flc.ncku.edu.tw/p/412-1144-31467.php?Lang=en>.

*Note: This does not apply to students of the Department of Foreign Languages and Literature or departments with their own English course policies.*

**II. Application Procedure** Eligible students must first register online and then proceed to the Foreign Language Center for **in-person verification**. The procedure is complete only after passing the review. **Late applications will not be accepted.**

**(I) Step 1: Online Registration**

Foreign Language Center  
Ext. 52273

- **Time:** 9:00 AM, February 1, 2026 – 5:00 PM, March 4, 2026.
- **System:** Please register at the "[English Course Credit Waiver/Exemption and Confirmation of Foreign Language Competence System](#)."
- **Action Required:** After submitting the online application, **you must print the paper application form for the second stage (in-person verification)**.
- **Important:** Admission standards differ for students enrolled in/after Academic Year 2017 versus those enrolled in/before Academic Year 2016. When registering online, ensure you select the standard corresponding to your year of enrollment, especially if using TOEFL, TOEIC, or Oxford Online Placement Test scores. Incorrect selection will result in rejection during the in-person review, requiring a resubmission.

## (II) Step 2: In-person Verification

- **Time:** 9:00 AM, February 23, 2026 – 5:00 PM, March 4, 2026.
- **Location:** Foreign Language Center, 2nd Floor, Hsiu-Chi Building, Guangfu Campus.
- **Required Documents:** Bring your printed application form and the following original documents:
  1. **International students from English-speaking countries (4-credit exemption/waiver):** Valid original passport.
  2. **Students with formal education in English (High school or above):**
    - 2 years of study: 2-credit waiver/exemption.
    - 3 years of study: 4-credit waiver/exemption.
    - *Proof:* Original official transcripts/certificates indicating the English-taught subjects (must comprise over 50% of all elective subjects) and the period of study.
  3. **English Proficiency Test Results:** Original score report/certificate.

### Notice:

1. The waiver/exemption is only successful after completing **both** the online registration and the in-person verification.
2. Completing only the online registration **does not** guarantee a waiver/exemption. You must bring the printed form to the Foreign Language Center for Phase 2 verification. If you fail to complete the in-person verification by the deadline, you must re-apply online and complete the process in the following semester.

**III. Course Drop Requirement** Students who pass the waiver/exemption review and decide not to take English courses must **drop the course online** before the end of Stage 3 of the Course Add/Drop period for the current semester. Students who do not meet the waiver eligibility must take English courses as required. *Note: Credit waiver/exemption applications (for 2 credits or 4 credits) can be processed once each before graduation.*

<p><b>IV. Old System (Enrolled before AY 2014)</b> Students enrolled in or before Academic Year 2014 who have processed exemption under the old regulations will have their exempted credits recognized. If eligible under the new system, they may apply for the remaining credits within the application period. A maximum of 4 credits can be recognized after the exemption process.</p>	
<p><b>V. Regulations and Schedules</b> For full details on English credit waivers/exemptions, please visit: <a href="https://flc.ncku.edu.tw/p/412-1144-31467.php?Lang=en">https://flc.ncku.edu.tw/p/412-1144-31467.php?Lang=en</a></p>	

*This English version was translated from the original Chinese text. In the event of any discrepancy, the Chinese will take precedence.*